

BIHAR STATE MINORITIES FINANCIAL CORPORATION LTD., PATNA

(Govt. of Bihar Undertaking)

34, Harding Road (Ali Imam Path), Patna-1

(www.bsmfc.org, Tel-0612-2204975, Fax-2215994, Email-minocorpatna@gmail.com)

(CIN No.-U65110BR 1984SGC 001964)

Advertisement No.02/25.....

Date: 25.08.2025

**Deatiled advertisement forempanelment of Advocates in Bihar State Minorities
Financial Corporation Limited**

The Bihar State Minorities Financial Corporation Limited (the Corporation) is a Public Sector Undertaking under the administrative jurisdiction of the Minority Welfare Department, Government of Bihar. The Corporation is engaged in the execution of the Government scheme for the social and economic upliftment of the notified religious minority communities of the State of Bihar.

The Corporation invites applications for empanelment of Advocates for various legal works of the Corporation in the District Civil Court.

Eligibility Criteria

- The applicant must be an L.L.B. degree holder (approved by Bar Council of India) from a recognized university; and
- He should be a practicing advocate in the civil court.

Rate of fees

- The payment to empanelled Advocates will be made as per the rate approved by the Board of Directors of the Corporation, which is detailed below: -

Sr. No.	Particulars of Assignment	For cases before the Hon'ble High Court, Patna	For cases before the District Courts
1.	Written Opinion	₹ 1,500/- each	-
2.	Drafting and filing	₹ 2,500 per case	₹500/- per case (once)
3.	Appearance before the Court	₹5,000/- for each appearance	₹ 300/- per case on cognizance (fixed) ₹ 1,000/- per case after disposal of the case (fixed)
4.	Argument	-	₹500/-per case (once)
5.	Clerkage	10% on professional fee	-
6.	Evidence on Affidavit	-	₹ 350/-
7.	Chief of the witness	-	₹ 200/-
8.	Attendance on the form of D.B.A ₹ 20 and with pairvee of each case	-	₹ 150/-

- ii. No retainer fee shall be paid to any panel Advocate / Law firm merely because such advocate has been empanelled.

Application Procedure

- i. The interested applicants may submit their application in the enclosed format. The envelope containing hard copy of application together with complete set of documents in support of the application, if any should be sealed and superscripted as "Application for empanelment of Advocates" and should be submitted by registered / speed post, which must be received in the office of the Corporation latest by 01.09.2025 at the following address: -

"The Establishment In-charge,
Bihar State Minorities Financial Corporation Limited,
34, Harding Road (Ali Imam Path), Patna - 800001".

- ii. The Advocates already empanelled in the Corporation will have apply afresh for empanelment.
- iii. Application should be typed and submitted on A4 size paper with all pages therein in serial order. All pages of the application should be signed. Any interlineations, erases or overwriting shall be considered invalid.
- iv. The applicants shall bear all costs associated with submission of application desired by the Corporation.
- v. The Corporation is not responsible for non-receipt of applications within the specified date and time due to any reason including postal delays or holiday in between.

Mode of selection

- i. The Advocates will be empanelled through the interview and only shortlisted candidates shall be called for the same.
- ii. No TA / DA will be admissible for appearing at the interview whatsoever.

General Instructions:-

- i. The Advocate should have adequate setup / infrastructure to deal with the cases.
- ii. The Advocates shall not appear / appearing against the Corporation in any matter before any forum / Courts / Tribunals etc.
- iii. On scrutiny, any application not found in desired format / legible / complete / not containing clear information, or failing to fulfill the relevant requirement will be rejected for further evaluation process at the sole discretion of the Corporation.

- iv. The Corporation reserves the right to verify the validity of information provided in the application and reject any application where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of application / empanelment.
- v. The decision of the Managing Director of Corporation regarding acceptance or rejection of any or all applications will be final. No contractual obligation whatsoever shall arise from the application process.
- iii. Mere short listing or empanelment of advocates by the Corporation does not create any right in favor of shortlisted or empanelled Advocate to get appointed as dealing Advocate in any case / matter.

Sd/-
Managing Director

Application for empanelment as Advocate in the Bihar State Minorities Financial Corporation Limited, Patna.

Sr. No.	Particulars	Details
1.	Name of Advocate	
2.	Address of Correspondence	
3.	Mobile No.	
4.	E-mail Id	
5.	Educational Qualification	
6.	Location and court of practice	
7.	Year of Enrollment & Enrollment No.	
8.	Total Experience in years	
9.	Experience in dealing with Negotiable Instrument related cases in last five years(2020-21 to 2024-25).	
10.	Documentary proof in support of essential qualification	
11.	Documentary proof in support of essential experience	

Place:

Signature:

Date:

Name & Address: