BIHAR STATE MINORITIES FINANCIAL CORPORATION LTD., PATNA
(Govt. of Bihar Undertaking)
34, Harding Road (Ali Imam Path), Patna-1
(www.bsmfc.org, Tel-0612-2204975, Email-bsmfclpatna-bih@gov.in)
(CIN No.-U65110BR 1984SGC 001964)

Ref. No. ..... **Date.** .....

SHORT-TERM NOTICE INVITING TENDER (NIT)

Sealed tender bids are invited under a two-envelope offline system from reputed, experienced Event Management Companies and Agencies to provide comprehensive infrastructure, fabrication of 40 individual commercial stalls, custom event branding, and decorative setups for the Rajgir Mahotsav 2026 at the Gram Shree Mela pavilion from 26/11/2026 to 02/12/2026.

I. Scope of work & technical requirement

Sr. No.	Item Description & Technical Specifications	Estimated Quantity
1	Premium Sofa Sets	02 – 03 Full Sets
2	Executive VIP Chairs	08 Pieces -12 Pieces
3	Carpeted Office Area	01 – 03 complete unit
4	Commercial Exhibition Stalls	40 stalls
5	Fire Safety Kit (Extinguishers)	10 -12 pieces
6	Flower Bouquets	10-15 pieces
7	Main Welcome Gate Decoration	01 complete job
8	Live Foliage Flower Pots	10 -12 Pieces
9	High-Intensity Metal Lights	10 -12 Pieces
10	Flex and Banners	As per site layout plan
11	Plywood construction of inner side stall for office 600 -700 sq. feet	1 office
12	Still Photography and Videography	Event duration
13	Out-of-Scope Contingency:	As per site layout and execution plan

II. Mandatory eligibility criteria

- Clear, attested copy of the legal status
- Valid and active GSTIN Registration Certificate.
- Operational Track Record:
- Proof of successful completion of at least two (2) similar event management or large-scale exhibition setup assignments for Government Departments, Public Sector Undertakings (PSUs), or registered premium corporate entities within the past 3 fiscal years.
- Blacklisting Declaration on the company letterhead

III. Submission Instruction

- Sealing Mode: Offline submission only. Technical credentials and Financial Quotes must be placed in two distinct envelopes (Marked 'Envelope A' and 'Envelope B'), then packed inside a single sealed outer cover addressed to the Managing Director.
- Submission Method: Must be dropped physically at the BSMFCL Headquarters or sent via Registered/Speed Post to arrive before the hard closure time.

Sd/-
Managing Director

Ref. No. 1573

Date. 11/11/2026

Copy to: IT Manager, BSMFCL for publication on official website.

Managing Director